GUIDELINES RELATED TO THE SUBMISSION OF ENERGY RESOURCES & UTILIZATION SEMESTER PROJECT:

4 The updated lists have been compiled and arranged.

<u>Click Here to Download the list of Section A</u> (xlsx file) <u>Click Here to Download the list of Section B</u> (xlsx file)

- All the groups have been allotted a distinct PROJECT ID (@ =\$G\$9). Download the lists to see your Project ID.
- You should have to remember it and all the correspondence will be carried out with reference to this project id.
- The project members are directed to e-mail their compiled reports to the following e-mail address:

09me100@students.uettaxila.edu.pk

While a carbon copy must be sent to the following e-mail id, in order to avoid any abnormalities in future:

waqar2k9108@gmail.com

- All the data/questionnaires/energy audit forms/energy logs/data sheets etc must be submitted in the MS Excel format i.e. xls or xlsx.
- The format of rest of the report should be in MS Word i.e. doc or docx.
- The file to be e-mailed must contain your PROJECT ID as the Subject of Email.
- Those students who haven't got their titles are directed to be quick.

Preliminary Report Submission:

- The deadline of submission of hard copy of the preliminary/initial report (as per the format) is Wednesday, 7th March 2012 (01:30 PM).
- Soft copy must be sent to the designated addresses till 08:00 PM on the same day.

Post Implementation Report Submission:

- The deadline of submission of hard copy of the post implementation report (as per the format) is Wednesday, 21st March 2012 (01:30 PM).
- Soft copy must be sent to the designated addresses till 08:00 PM on the same day.

Final Report Submission:

- As per the instructions given in the class, the final report must be submitted (as per the format) till <u>31st March 2012</u>.
- Soft copy must be sent to the designated addresses till 08:00 PM on the same day.

The rest of the details, instructions and directions can be obtained from the templates which are available at Madina Photostate Chop & can also be downloaded from our website.

Your cooperation in this regard will highly be appreciated.

In case of any query feel free to contact on the aforementioned contacts:

> 0346-5243648 09me100@students.uettaxila.edu.pk

[Do mention the project ID as the subject while dropping any of your queries on the email address].

Important Notice:

THE DETAILED STUDY OF THE TEMPLATES BEFORE DATA COLLECTION, DATA COMPILATION, AND REPORT ARRANGEMENT WILL SURELY PAVE THE WAY TOWARDS YOUR **BETTER INTEREST, SINCE** THE FLOW OF REFINED **REPORT, FULFILLING ALL** THE REQUIREMENTS OF ENERGY IS AUDIT. INDISPENSIBLE PART OF A DATABASE.

Thanks.